

Advantage Academy of Pinellas, Inc.
Governing Board Meeting Minutes
October 5, 2017
Location-Pinellas Academy of Math and Science
1775 S. Highland Avenue
Media Center

Present at Meeting

Patricia Rogers, Board Chair
Jeff Undestad, Board Member
Craig Dolan, Board Member
Linda Schwerer, Principal
Mike Strader
Tiffani Richmond
Mike Ash, Board Liaison
Mary Steele

Opening Exercises

Meeting called to order at 5:04 pm by Patricia Rogers

Following the Pledge of Allegiance, meeting minutes from May 10, 2017 were discussed and approved. Mr. Dolan motioned to approve the minutes and Mr. Undestad seconded the motion. All were in favor and the motion was passed.

Public Comment

Ms. Rogers asked if any person present would like to speak under the Public Comments section of the agenda. No members of the public requested to speak.

Principal's Report

Mrs. Linda Schwerer stated her enrollment was 670. The school has participated in Family Fun Night, Bring your Dad to School Day, and Scholastic Book Fair. School members are looking forward to all the events coming up at the school, which include Back to School Night sponsored by PTSO, fall fundraisers, and Trunk or Treat. Mrs. Schwerer also shared the conference opportunities that teachers are attending to discover innovative strategies to share with the school. An update of the Pinellas Academy school grade was share. For the 2016-2017 school year, Pinellas Academy was a B.

Information Items

Mr. Strader discussed the following items.

- Monthly Financial Report – Mr. Michael Strader, President of Charter School Associates provided an overview of the monthly financial report and informed the Board of the details that are included in their board packet.
- Expansion Update – Mr. Strader invited board members to tour the new building following the meeting. He explained that the building had received a TCO. CSA staff are working

with the contractor to ensure punch list items are complete before students occupy on Monday, September 23.

- Second Amendment to Facility Lease – Mr. Strader reported that the Landlord had requested approval of a second amendment to the school’s lease. Essentially, the second amendment memorializes additional work requested of the Landlord to address drainage issues and credit back to the school for an unused temporary, portable classroom building.
- FY 17 Audit Report – The FY 17 audit prepared by King & Walker, CPAs, PL, was provided to Board members and highlights of the audit were discussed. The audit reflected positive news regarding the Board’s fiscal and management oversight. The result of this oversight was an increase in the school’s fund balance of \$545,947.00, and an increase in revenue due to higher enrollment. There were no audit findings reported (financial or compliance) related to required Statutory Reporting under Sections 10.854(1)(e)3 and 10.854(1)(e)4.
- FY 18 Budget Proposal – Mr. Strader provided the Board the FY 18 budget proposal and indicated an amendment will be submitted to the board following the FTE reporting periods.
- Handbook Adoption – Mr. Strader advised the board that the 2017-2018 handbooks included in the board back-up were being presented for adoption and approval for Employees, Parents and Students.
- 2017-2018 Calendar Adoption – Mr. Strader said the 2017-2018 calendar was being presented for the board’s adoption and approval. Mr. Strader indicated the 2017-2018 student calendar would mirror Pinellas County Public Schools with the exception of following early release dates.
- Board Meeting Schedule, 2017-2018 – Mr. Strader asked board members to confirm their availability for meetings per the proposed schedule. Ms. Rogers asked if the November 22 meeting could be moved to December 7 and the other board members agreed.
- New Charter Application – Mr. Strader updated the board on the status of the St. Petersburg Academy of Math and Science. The application prepared collaboratively between Linda Schwerer, CSA staff and persons from Collaborative Educational Networks was submitted August 1. Mr. Strader met with Mr. Wolf and Ms. Hayes from Pinellas County Schools to review the timeline and schedule. Ms. Rogers agreed to participate in the call-in interview with District staff.

Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board. ***The following items were unanimously approved under a motion by Jeff Undestad, second by Craig Dolan.***

1. Approval of Purchase Orders and Agreements since prior meeting
2. Approval of Personnel Items including certification waivers
3. Approval of Handbooks
 - a. Parent/Student- 2017/2018
 - b. Employee- 2017/2018
4. Approve 2017-2018 Student Calendar

5. Approve 2017-2018 Board Meeting Schedule
6. Authorize the Board Chairman to execute the Second Amendment to the Facility Lease with approved changes.

Items Scheduled for Discussion and Action

1. Approve FY 18 Budget – Craig Dolan motioned to accept the FY 18 budget as presented. Jeff Undestad seconded and the motion passed unanimously.
2. Accept FY 17 Audit - Craig Dolan motioned to accept the FY 18 budget as presented. Jeff Undestad seconded and the motion passed unanimously.

Board Member Reports

None

Adjournment

The meeting adjourned at 6:10 p.m.



Dec 7, 2017